

HOLYMOORSIDE AND WALTON PARISH COUNCIL

Minutes of the full council meeting held at 1930 hours on Tuesday, 4th October 2011 in the village hall, Holymoorside.

PRESENT *Councillors* Martin Thacker (in the chair), Dean Corbridge, Ann Grinbergs, Diana Hinchliffe, Patricia Maskrey, Jeffrey Swallow, David Ward, Norman Wragg;
Clerk Kate Brailsford

AGENDA PART 1 - non-confidential information

1.0 To receive apologies for absence

1.1 NOTED; apologies from Councillors Broderick and Truscott who were both on holiday.

2.0 Declaration of Members Interests

NOTED; Councillor Grinbergs declared a personal interest for agenda item 7.4 and indicated that she would remain in the meeting.

3.0 Public Speaking

NOTED; Councillor Thacker, reported as the parish's NEDDC councillor, that planning managers at NEDDC were currently liaising with the company who were unsuccessful in erecting a telecommunications mast on Acorn Ridge. Ideas under exploration included mast sharing and consultation with the public before any potential further planning applications are submitted.

4.0 Exclusion of Public

NOTED; no agenda items required the exclusion of the public or press.

5.0 To consider the minutes from meetings and committees and after consideration to approve the signature of the minutes by the person presiding as a correct record

a) **RESOLVED**; minutes of the meeting of the parish council held on 6th September 2011 are confirmed as a true record and signed by the chairman of the meeting.

b) **RESOLVED**; minutes of the meeting of the personnel committee held on 6th September 2011 are confirmed as a true record and signed by the chairman of the meeting.

c) **RESOLVED**; minutes of the meeting of the footpath committee held on 13th September 2011 are confirmed as a true record and signed by the chairman of the meeting.

RESOLVED; to accept the recommendation made in the footpath committee minutes.

d) **RESOLVED**; minutes of the meeting of the personnel committee held on 13th September 2011 are confirmed as a true record and signed by the chairman of the meeting.

RESOLVED; to accept the recommendations made in relation to the appointment of a parish lengths-man and the interim action plan.

NOTED; the new Caretaker had yet to sign his contract and return it to the Clerk.

e) **RESOLVED**; minutes of the meeting of the working party, formed to arrange the Diamond Jubilee celebrations, held on 20th September 2011 are confirmed as a true record and signed by the chairman of the meeting.

RESOLVED; to accept the recommendations made in the Jubilee celebration minutes.

RESOLVED; Ireland Colliery Band have been booked to perform 4-5 pm at a cost of £100.

RESOLVED; to book Southside Jazz Band to perform two x 45-minute slots, beginning at 2pm at a cost not to exceed £300.

RESOLVED; to order 100 commemorative medals for children of the parish, age 16 & under, to be handed out at the event.

RESOLVED; an article will be placed in the newsletter noting that they will be distributed on a first come-first served basis with any spares being distributed accordingly.

f) **RESOLVED;** minutes of the Sports & Leisure committee meeting from 20th September 2011 are confirmed as a true record and signed by the chairman of the meeting.

NOTED; recommendations in relation to tennis matters.

RESOLVED; to ask the gardener to try and remove the bicycle tyre marks.

RESOLVED; not to repaint the courts.

NOTED; the council's own PL insurance would cover casual users of the courts.

RESOLVED; to ask the tennis club to send a copy of their own PL insurance cover to the clerk.

NOTED; recommendations in relation to bowling matters.

RESOLVED; in principle, to allow the bowling club to raise the crown on the green, subject to submission of an appropriate work schedule, time frame and assurance that the club can fully fund the works required.

RESOLVED; the parish council will not subsidise any work in relation to raising of the crown on the green.

NOTED; a planning application would be required for the provision of a shelter at the bowling club.

RESOLVED; not to allow the provision of a shelter at the bowling site.

RESOLVED; not to have the trees cut back on the RH side of the access lane.

RESOLVED; not to allow the removal of the stones, adjacent the club house.

RESOLVED; to investigate the cleaning out of the ditch and grid to the RH side of the access lane.

RESOLVED; to ask the bowling club to send a copy of their own PL insurance cover to the clerk.

6.0 **To deal with business expressly required by statute to be done**

6.1 PLANNING APPLICATIONS RECEIVED FOR;

a) High Field Farm, Bage Hill, Holymoorside—NED11/00808/AMEND

PLANNING APPLICATIONS GRANTED, WITH CONDITIONS AT;

b) 45 New Road, Holymoorside—NED11/00599/FLH

- c) Land adjacent to 144 Holymoore Road, Holymoorside–NED11/00604/AMEND
PLANNING APPLICATIONS REFUSED AT:
- d) Belmont Cottage, Holymoore Road, Holymoorside–NED11/00539/OL
NOTED; the above planning matters above be recorded.
- 6.2 To deal with on-going matters or deferred discussions and decisions
- a) NOTED; the plastics recycling banks at the village hall car park has been removed by NEDDC.
- b) **RESOLVED**; risk assessment for the Hallowe'en disco and that Councillors Hinchliffe & Maskrey will be sent a copy by the Clerk.
- c) NOTED; refusal by DCC to provide a free grit bin on Lodge Farm Close due to its proximity to other bins and the cost for the provision of a bin and first fill by the parish council £259 ex VAT.
RESOLVED; to order a grit bin for Lodge Farm Close at a cost of £259.
- d) NOTED; the contract, for the lease of the sub-station on council land, has now been completed and that a cheque had been received for £1868.
- e) **RESOLVED**; to change the January 2012 meeting from the 3rd to the 10th.
- f) NOTED; attempts to find alternative arrangements for the safe keeping of documents and the offer from DCC to attend to speak with councillors on this matter.
RESOLVED; to invite a representative from DCC Records Office to come and meet Councillors Corbridge, Maskrey, Hinchliffe, Thacker & Wragg.
- g) NOTED; response from NEDDC in relation to dog fouling issues.
RESOLVED; Councillors Hinchliffe & Ward, together with the clerk, will meet with representatives from NEDDC and the resident concerned to discuss this problem.
- h) NOTED; the working party meeting for the arrangement of the Remembrance service will be held on Tuesday 18 October at 8.15pm.
- 6.3 To receive report from clerk for information and decisions;
- a) NOTED; due to a lack of response from the first company approached for work to the slow closers at the village hall, the clerk had to commission the work to be done at short notice during the school holidays by N Burnage at a cost of £280. This action was supported by the council.
- b) NOTED; the clerk reported that the floor had been marked quite badly and, in an attempt to see if it could be repaired, had arranged for a contractor to see what work remedial works could be carried out.
NOTED; no remedial work could be carried out and that the work was generally in a poor condition and that a quotation of £1100 had been received for the re-sanding and polishing of the floor.

RESOLVED; to commission the work to the floor and also commit to an annual service of the floor, at an approximate cost of £300, in order to try and maintain it.

7.0 **To receive such communications as the person presiding may wish to lay before the Council**

7.1 NOTED; no comment in relation to items to the table.

NOTED; information from PCSO Coates in relation to various policing issues, including the fact that the parking issues near Walton, Holymoorside Primary School had been passed on to North Roads Policing and to Section for their attention.

NOTED; DALC CIRCULAR 43, 44, 45/2011

NOTED; Councillor Ward and possibly the clerk will attend the free training seminar in relation to supporting communities and neighbourhoods in planning.

7.2 NOTED; correspondence from NEDDC in relation to the next district/parish liaison meeting scheduled for Wednesday 30 November 2011 and that Councillors Corbridge, Hinchliffe, Maskrey & Thacker would attend.

7.3 NOTED; correspondence from an allotment holder in relation to a letter sent out by the council.

RESOLVED; to reply to the correspondence noting that the council will give him the opportunity to improve the plot but to also stress the need for the allotment to be kept to an acceptable standard in consideration of the other tenants.

NOTED; current protocol and the timescale between the allotment inspections and correspondence being sent out, which was thoroughly reviewed.

RESOLVED; following future inspections by councillors, the clerk, with comments provided by the working party, will telephone the tenants whose plots are found to be lacking to highlight what areas need to be improved.

7.4 NOTED; correspondence from Holymoorside and Walton Arts Festival Society in relation to hire of the hall next year.

RESOLVED; in principle to allow the booking of the whole hall on the 4th & 5th June 2012 for the Derbyshire Open Arts week-end.

8.0 **To authorise the signing of orders for payment, together with the relevant invoices**

RESOLVED; the action of the Clerk in drawing cheques in payment of the under-mentioned accounts be confirmed;

Staff salaries September; cheque numbers 5807, 5808, 5809, 5810 & 5811	£2598.74
DD BT-Clerk phone line and calls	£20.30
5812 K Brailsford-reimburse stamps purchase	£16.56
5813 Chatsworth Electrical-VH tests	£192.00
5814 Chatsworth Electrical-CR tests	£120.00
5815 E.ON-CR electric	£8.61
5816 HM R&C-¼ contributions	£991.58
5817 Candor Services Ltd-new rubber for polisher	£15.60

5818	MISCO-new printer & cartridges	£317.97
5819	J Ashover-reimburse CRB check	£25.00
5820	K Brailsford-reimburse key cut	£4.99
5821	JEW Smith-BG maintenance	£391.25
5822	K Brailsford-¼ H&L	£15.00
5823	Mrs Sharratt-refund on VH hire fee	£69.00
5824	N Burnage-supply & fit slow closers	£280.00
5825	K Brailsford-reimburse computer repair	£30.00
5826	Brian Taylor-repair VH roof	£2800.00
5827	NEDDC-trade waste collection	£176.80
5828	N Brailsford-gardening work Sept	£82.50
5829	N Brailsford-refill all grit bins in the parish	£121.00

Cheque numbers 5830, 31, 32 & 33 were pre-signed for October salaries.

- 8.1 **NOTED**; the bank reconciliation, balances in savings accounts and that independent checks of all records of money and wage lists has been carried out.
- 8.3 **RESOLVED**; the signature of the paperwork in relation to the Gambling Act 2005 and the funds raised from the 'Fun day' raffle, which raised £40.

PART 2 - confidential information

NOTED; no business was conducted under this part of the agenda.