

## **HOLYMOORSIDE AND WALTON PARISH COUNCIL**

Minutes of the full council meeting held at 1930 hours on Tuesday, 6<sup>th</sup> December 2011 in the Village Hall, Holymoorside, Chesterfield.

PRESENT *Councillors* Martin Thacker (in the chair), Audrey Broderick, Dean Corbridge, Ann Grinbergs, Diana Hinchliffe, Patricia Maskrey, Jeffrey Swallow, Paul Truscott, David Ward, Norman Wragg; *Clerk* Kate Brailsford

Alan Stockton, representing 1<sup>st</sup> Holymoorside Scouts & PCSO M Coates

### **AGENDA PART 1 - non-confidential information**

#### **1.0 To receive apologies for absence**

NOTED; due to full attendance, no apologies had been received.

#### **2.0 Declaration of Members Interests**

NOTED; the declarations of interest book recorded that Councillor Broderick declared a personal interest for agenda item 5b and that she intended to remain in the meeting.

#### **3.0 Public Speaking**

NOTED; Mr Stockton presented the parish council with building plans for the proposed extension to the changing rooms. This matter will be placed on the January agenda.

NOTED; PCSO Coates reported on the crime figures for the parish, that both beat officers were now back on duty and their future priorities, which included 'Farm Watch'. He was also told of residents' concerns in relation to speeding on Holymoorside Road. PCSO Coates noted that both he and PC March would be in the area with speed guns in the following weeks. The Chairman also noted that correspondence had been received from the Head-teacher of Walton, Holymoorside Primary School in relation to traffic issues, which would be discussed at the January meeting.

NOTED; Councillor Thacker reported that he had recently attended a personal meeting with the Prime Minister at which he discussed matters relevant to the parish including the young people of the district and the parliamentary boundary issues.

NOTED; Councillor Thacker, reported as the parish's NEDDC councillor, in relation to Rykneld Homes, issues relating to the choice based lettings policy and the appointment of an officer to oversee their actions. Councillor Thacker also noted that ward councillors had no part in the letting of local authority housing.

#### **4.0 Exclusion of Public**

NOTED; no agenda items required exclusion of the public and press.

#### **5.0 To consider the minutes from meetings and committees and after consideration to approve the signature of the minutes by the person presiding as a correct record**

- a) **RESOLVED**; subject to a minor change on the attendees list, minutes of the meeting of the parish council held on 1<sup>st</sup> November 2011 are confirmed as a true record and signed by the chairman of the meeting.
- b) **RESOLVED**; the allotment working party minutes from 19<sup>th</sup> October 2011 are confirmed as a true record and signed by the chairman of the meeting.

**RESOLVED;** to accept all the recommendations made from the allotment working party minutes.

- c) **RESOLVED;** the working party meeting minutes in relation to archiving old minute books & deeds from 8<sup>th</sup> November 2011 are confirmed as a true record and signed by the chairman of the meeting.

**RESOLVED;** to accept all the recommendations made from the archiving working party minutes.

- d) **RESOLVED;** the working party meeting minutes in relation to the organisation of the Diamond Jubilee celebrations from 8<sup>th</sup> November 2011 are confirmed as a true record and signed by the chairman of the meeting.

**RESOLVED;** to accept all the recommendations made from the Diamond Jubilee celebrations working party minutes.

NOTED; a large amount of good quality bunting had been located in the storeroom.

NOTED; Councillor Thacker reported that he had been approached by a Holymoorside Band representative who expressed their dissatisfaction that they had not been asked to perform at the Jubilee event.

- e) **RESOLVED;** the working party meeting minutes in relation to H&S matters from 8<sup>th</sup> November 2011 are confirmed as a true record and signed by the chairman of the meeting.

**RESOLVED;** to accept all the recommendations made from the H&S working party minutes.

**RESOLVED;** witness of the signature of the Chairman on the H&S policy for the parish council.

NOTED; further information from Safety Measures relation to the appointment of contractors and the compilation of a list of contractors, which the Clerk will proceed with.

- f) **RESOLVED;** the finance minutes from 22<sup>nd</sup> November 2011 are confirmed as a true record and signed by the chairman of the meeting.

**RESOLVED;** finalised budget figures for 2012-2013 as presented.

**RESOLVED;** adoption of the revised Financial Regulations.

NOTED; response from Somersall Rangers in relation to marking out of the pitch at a cost of £180 and information from the Clerk noting that the pitch had been marked out wider at the club's request and that she understood that the team playing was considerably older than the initial junior team that the agreement for use of the pitch related to.

**RESOLVED;** the need to clarify the agreement for use of the pitch and that no further action would be taken by the council in relation to marking out of the pitch.

## 6.0 **To deal with business expressly required by statute to be done**

- 6.1 NOTED; councillors' actions on behalf of the council.

- Hallowe'en disco 29/10/11; Councillors Hinchliffe, Maskrey & Truscott 3 hours & Councillors Broderick & Corbridge 2 hours
- Dog Fouling meeting; Councillor Hinchliffe; 3/11/11 1 hour
- Archiving working party 8/11/11; Councillors Corbridge, Hinchliffe, Maskrey, Thacker & Wragg; ¾ hour
- Diamond Jubilee working party 8/11/11; Broderick, Corbridge, Hinchliffe, Maskrey, Thacker, Truscott & Wragg; ½ hour
- H&S working party 8/11/11; Councillors Corbridge, Maskrey, Swallow, Thacker, Truscott & Wragg; 1 hour
- Planning training seminar 9/11/11; Councillors Broderick & Truscott; 3½ hours
- 1<sup>st</sup> Holymoorside Scouts Christmas Fayre 12/11/11; Councillor Thacker; 1 hour

6.2 **RESOLVED**; no changes were required to the council's Equality Policy.

6.3 PLANNING APPLICATIONS RECEIVED FOR;

- 4 Pocknedge Lane, Holymoorside–NED11/00927/FLH
- Cathole Farm, Harewood Road, Holymoorside–NED11/00988/FL
- Land adjacent to Lambs Inn, Loads Road, Holymoorside–NED11/00719/FL
- 39 Walton Back Lane, Walton–NED11/00985/FLH

PLANNING APPLICATIONS GRANTED, WITH CONDITIONS AT;

- The Coppice, Matlock Road, Walton–NED11/00396/FL

PLANNING APPLICATIONS REFUSED AT;

- The Croft, Bage Hill, Holymoorside–NED11/00499/FL

OTHER MATTERS RELATED TO PLANNING;

- New postal address; 144a Holymoore Road, Holymoorside, Chesterfield, S42 7DU
- Planning application withdrawn; The Poplars, Matlock Road, Walton–NED11/00875/FL

NOTED; the above planning matters be recorded.

6.4 To receive report from clerk for information and decisions;

- NOTED; Dave Banks Electrical will put the Christmas lights again at no cost to the council but that he has raised concerns in relation to children climbing up the middle of the tree and an accident occurring.

**RESOLVED**; to place warning signs (kindly provided by Councillor Ward), which will be fixed to the railings, noting that the tree must not be climbed.

- NOTED; a refund of £266.25 has been received from NEDDC in relation to business rate relief.
- NOTED; an inspection of all the seats in the parish has been completed by the Clerk and all are in a good condition.

NOTED; a resident had complimented the parish council on the recently installed seats on Harewood Road.

- RESOLVED**; to invite Mrs Turner, The Cottonmillers Club representative, to the Christmas Concert on the 9<sup>th</sup> December in order for the presentation of £220 cheque from funds raised at the recent 'fun day'.

- 6.5 To receive reports from members for information and decisions
- a) NOTED; very favourable report from Councillor Maskrey following the council arranged Hallowe'en disco and that a decision will be made at the January meeting as to whether to organise another event in 2012.
  - b) NOTED; report from Councillor Ward following his attendance at the recent DALC training seminar on law and good practice.
  - c) NOTED; report from Councillor Hinchliffe following the meeting with residents and NEDDC representatives in relation to dog fouling issues.
  - d) NOTED; report from Councillor Broderick following attendance at a recent planning seminar including the forthcoming localism bill and local plans.
  - e) NOTED; report from Councillor Thacker, following the Remembrance Service and the need for better communication between the parish council and the Church representatives to ensure that people had the correct information to facilitate the smooth running of the service. He also reported that the event was successful and thanked both councillors and staff for their help and attendance.

NOTED; letters of thanks will be sent out to Mr Marsden Jones, Mrs Holmes and Mr Flint for their help at the event.

- f) NOTED; verbal report from Councillor Hinchliffe following 'fun day' and that residents had commented on how much they had enjoyed the event.

**RESOLVED**; 'fun day account for 2011 and that a cheque for £220 will be presented to The Cottonmillers Club.

## 7.0 To receive such communications as the person presiding may wish to lay before the Council

- 7.1 NOTED; no comments in relation to items to the table.

NOTED; DALC CIRCULARS 52, 53, 54, 55, 56, 57, 58, 59/2011.

**RESOLVED**; the Clerk is to attend the training day in 2012 at a cost of £30.

- 7.2 NOTED; correspondence from 1<sup>st</sup> Holymoorside Scout Group requesting permission to hold their annual 10k fun run, starting and finishing on the recreation ground and to also hold a 'fun run' for children, consisting of 5 laps around the ground on the 6<sup>th</sup> May 2012.

**RESOLVED**; to comply with the Scout's request for use of the recreation ground for their annual fun run in May 2012.

- 7.3 NOTED; correspondence from NEDDC in relation to the rescheduled District/Parish liaison meeting to 4<sup>th</sup> January 2012 at 6pm and that councillors Corbridge, Maskrey, Thacker & Truscott will attend.

- 7.4 NOTED; correspondence from Churches Together in Holymoorside requesting free use of the village hall on Christmas Eve and noting that they have insurance cover.

**RESOLVED**; to comply with the request for free use of the village hall on the 24<sup>th</sup> December by Churches Together in Holymoorside.

7.5 NOTED; correspondence from resident adjacent to the memorial garden requesting that the conifers be pruned and the Clerk was instructed to seek advice and quotations for this work.

8.0 **To authorise the signing of orders for payment, together with the relevant invoices**

**RESOLVED**; the action of the Clerk in drawing cheques in payment of the under-mentioned accounts be confirmed;

Staff salaries November; cheque numbers 5846, 47, 48, 49	£2365.36
DD BT-clerk phone line and calls	£24.03
DD E.ON-VH gas	£101.00
DD E.ON-VH electric	£69.00
5850 DCC-provision of grit bin	£311.28
5851 Able Catering-VH bars x 3	£150.00
5852 JEW Smith-BG maintenance	£321.25
5853 K Brailsford-reimburse new toilet seat	£22.47
5854 K Brailsford-¼ H&L	£15.00
5855 K Brailsford-reimburse snow shovels	£26.40
5856 H&W PC-transfer to TC account	£2000.00
5857 K Brailsford-reimburse tablecloth purchase	£16.50
5858 K Brailsford-reimburse bulb purchase for VH	£6.50
5859 Jacksons the Bakers Ltd-150 mince pies	£40.00
5860 Mr J Ashover-reimburse photo	£7.00
5861 NEDDC-dog fouling services	£341.80
5862 K Brailsford-reimburse printer	£77.96
5863 K Brailsford-reimburse refreshments for parish events	£65.64
5864 Skyline Supplies Ltd-cleaning materials for VH	£44.04
5865 Post Office Ltd-VH stamps	£36.00
DD SM-December payment	£70.80
DD BT-VH broadband	£92.16
5866 The Cottonmillers Club-sec 137 payment	£220.00
5867 Pointer Print-December & NW newsletters	£283.01
5868 SLCC-annual subscription	£140.00
5869 Frank Berry Otter-stationery	316.58
5870 N Brailsford-gardening/lengths man duties	£272.00

Cheque numbers 5871, 5872, 5873 & 5874 were pre-signed for December salaries.

8.1 NOTED; the bank reconciliation, balances in savings accounts and that independent checks of all records of money and wage lists has been carried out.

**PART 2 - confidential information**

NOTED; no items were discussed under this part of the agenda.