

HOLYMOORSIDE AND WALTON PARISH COUNCIL

Minutes of the full council meeting held at 1930 hours on Tuesday, 1st November 2011 in the village hall, Holymoorside.

PRESENT *Councillors* Martin Thacker (in the chair), Audrey Broderick, Ann Grinbergs, Diana Hinchliffe, Patricia Maskrey, Paul Truscott, Norman Wragg; *Clerk* Kate Brailsford

AGENDA PART 1 - non-confidential information

1.0 To receive apologies for absence

NOTED; apologies received from Councillor Corbridge due to a family commitment and Councillors Swallow & Ward due to illness.

2.0 Declaration of Members Interests

NOTED; no declaration of interest had been received.

3.0 Public Speaking

NOTED; Councillor Thacker, reported as the parish's NEDDC councillor, that DCC had, over a period of time consulted with all the local authorities to formulate an 'adverse weather' plan. This plan had progressed to the point of being ratified by DCC but that NEDDC & Bolsover DC had pulled out from the partnership at the last minute. Councillor Thacker expressed his concerns over how this action would affect residents during bad weather.

4.0 Exclusion of Public

NOTED; no agenda items required the exclusion of the public or press.

5.0 To consider the minutes from meetings and committees and after consideration to approve the signature of the minutes by the person presiding as a correct record

- a) **RESOLVED**; minutes of the meeting of the parish council held on 4th October 2011 are confirmed as a true record and signed by the chairman of the meeting.
- b) **RESOLVED**; minutes of the H&S working party minutes from the meeting held on 4th October 2011 are confirmed as a true record and signed by the chairman of the meeting.
RESOLVED; to accept the recommendation made by the H&S working party.
- c) **RESOLVED**; minutes of the Remembrance Service working party meeting held on 18th October 2011 are confirmed as a true record and signed by the chairman of the meeting.
RESOLVED; to accept the recommendation made by the Remembrance Service working party.
- d) NOTED; to defer the consideration of the Allotment working party meeting minutes until the December meeting.

6.0 To deal with business expressly required by statute to be done

6.1 NOTED; councillors' actions on behalf of the council

- Councillor Ward; DALC training seminar 27/9/11; 3½ hours
- Councillor Thacker; Holymoorside and Walton Arts Festival Society AGM 1/10/11; 1½ hours

- Councillors Broderick 5 hours, Corbridge 2¾ hours, Hinchliffe 19 hours, Thacker 1½ hours, Truscott 7 hours; Fun day arrangements and on the day (excluding working party meetings)
- Councillor Maskrey; Internal audit checks 14/9/11; 1½ hours
- Councillors ; Corbridge, Hinchliffe, Thacker & Wragg; Remembrance Service working party 18/10/11; 1 hour
- Councillors Hinchliffe, Maskrey & Truscott; Allotment inspection; ½ hour

6.2 PLANNING APPLICATIONS RECEIVED FOR;

- a) Land adjacent to Lambs Inn, Loads Road, Holymoorside–NED11/00719/FL
- b) The Poplars, Matlock Road, Walton-NED11/00875/FL
- c) 26 Lodge Farm Close, Walton–NED11/00890/FL

OTHER MATTERS RELATED TO PLANNING;

- d) Appeal result; granted at Chander Hill Barn, Chander Hill Lane, Chander Hill, Holymoorside–application for Listed Building Consent for loft conversion with installation of 4 conservation roof lights (listed building) – NED11/00191/LB

NOTED; the above planning matters above be recorded.

6.3 To deal with on-going matters or deferred discussions and decisions

- a) NOTED; Councillors Broderick, Hinchliffe, Maskrey & Truscott volunteered to help set up for the Christmas Concert on 9/12/11.
- b) NOTED; the Clerk would be responsible for ordering and collecting the 150 mince pies, sherry & orange juice and the relevant H&S matters.
- b) NOTED; working party meetings as follows;
 - Dog fouling meeting 3/11/11 at 10 am; Councillors Hinchliffe & Ward
 - DCC record keeping 8/11/11 at 7pm; Councillors Corbridge, Hinchliffe, Maskrey, Thacker & Wragg
 - Diamond Jubilee meeting 8/11/11 at 7.45pm; Councillors Broderick, Corbridge, Grinbergs, Hinchliffe, Maskrey, Thacker, Truscott & Wragg
 - H&S working party meeting 8/11/11 at 8.15; Councillors Corbridge, Maskrey, Swallow, Thacker, Truscott & Wragg
- c) **RESOLVED;** the signature of the contract for the newly appointed caretaker.

6.4 To receive report from clerk for information and decisions

- a) NOTED; a full periodic check of the electrical installation at the village hall, changing rooms and emergency lighting in the village hall has been carried out and that no deficiencies were found.
- b) NOTED; levels of cups and saucers in the hall, the cost of replacing like with like compared to replacing the depleting stock with plain white crockery.

RESOLVED; the Clerk to replenish diminishing stocks at her discretion with plain white crockery to save on cost whilst not compromising on quality.

- c) **NOTED**; Councillors Broderick, Hinchliffe, Maskrey & Truscott volunteered to put the Christmas decorations up on Friday 2nd December at 3.30pm, with the one duty caretaker, Clerk and the Administration Assistant if she wished to participate.
- 6.5 To receive reports from members for information and decisions
- a) **NOTED**; report from Councillor Ward, following his attendance at the recent DALC training seminar, was deferred until the December meeting.
- b) **NOTED**; very favourable report from Councillor Thacker following his recent attendance at Holymoorside and Walton Arts Festival Society's AGM.
- c) **RESOLVED**; acceptance of Councillor Maskrey's report following the recent 'internal audit checking'.

7.0 **To receive such communications as the person presiding may wish to lay before the Council**

- 7.1 **NOTED**; no comment in relation to items to the table.
NOTED; DALC circulars 47, 48, 49, 50, 51/2011.
- 7.2 **NOTED**; DCC reminder of the forthcoming parish/town liaison forum on 10/11/11 but that no councillors in attendance were able to attend.
- 7.3 **NOTED**; correspondence from Holymoorside Pre-school noting the result of their latest OFSTED inspection and their request to plant some bulbs in the memorial garden.
RESOLVED; to happily allow the planting of any spring bulbs in the memorial garden.
- 7.4 **NOTED**; invite from 1st Holymoorside Scouts for the Chairman and Consort to attend their Xmas Fayre Fundraiser on Saturday 12th November. The Chairman confirmed that he would be attending.

8.0 **To authorise the signing of orders for payment, together with the relevant invoices**

RESOLVED; the action of the Clerk in drawing cheques in payment of the under-mentioned accounts be confirmed;

Staff salaries October; cheque numbers 5830, 31, 32, 33	£2264.84
DD Safety Measures-H&S contract	£70.80
DD E.ON-VH gas	£101.00
DD E.ON-VH electric	£69.00
5834 Post office Ltd-newsletter stamps	£56.16
5835 K Brailsford-reimburse purchase of 2 holly bushes	£110.00
5836 JEW Smith-bowling green maintenance	£321.25
5837 Skyline Supplies Ltd-cleaning materials for VH	£8.34
5838 Safety Measures-accident book purchase	£5.94
5839 M Thacker-½ chairman's allowance	£100.00
5840 Pointer Print-remembrance service booklets	£74.00
5841 Frank Berry Otter-stationery	£47.64
5842 K Brailsford-reimburse new business cards	£19.87
DD BT-Clerk broadband	£64.80
DD BT-Clerk line rental & calls	£26.31
5843 Alpha Heating Ltd-repair flue pipe	£126.00

5844	N Brailsford-gardening/lengths-man work	£132.00
DD	BT-VH line and calls	£73.93
5845	Post Office Ltd-Clerk stamps	£46.00

Cheque numbers 5646, 5847, 5848 & 5849 were pre-signed for November salaries.

8.1 NOTED; an independent check of the bank reconciliation, balances in savings accounts and of all records of money and wage lists has been carried out.

8.2 NOTED; the Clerk to prepare budget figures reflecting a 3% increase in the parish precept.

NOTED; where deemed appropriate, salary increases are capped at 2%.

NOTED; for budgetary purposes the clerk to increase the allowance under 'code Q' (Administration Assistant) with a view to re-evaluating, and possibly increasing, her tasks.

PART 2 - confidential information

NOTED; no business was conducted under this agenda item.